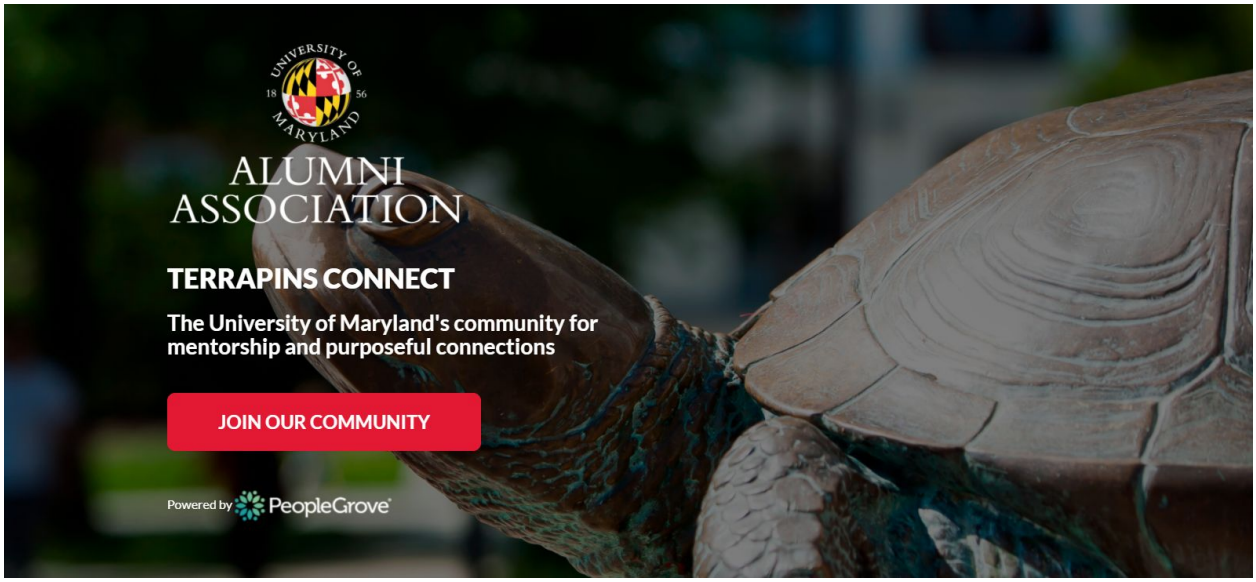
Create your account

Setting up your account is quick and easy! Once you do so, you'll be able to network, meet a mentor, participate in group discussions, and much more!



How to set up your account:

1. Go to your **organization's homepage**.
2. Click the "**Join Our Community**" button.
3. Select a **signup method** (ex. LinkedIn, Email, Facebook)
4. Choose your **User Type**
5. Fill out your **background info**
6. Sign the **Code of Conduct**.

You may need to wait for an admin to approve your account. If that's the case, you'll receive an email once your account has been approved.

Signup FAQs:

- I seem to have a duplicate account...what do I do?
- I'm having trouble connecting LinkedIn - help!
- I connected to LinkedIn, but not all my info is transferring. Why?
- Why do you ask for so many LinkedIn permissions? I don't want to give you access to my account!
- How do I verify my email during signup?
- I'm stuck in signup and I don't know why!
- How long do I have to wait for account approval?

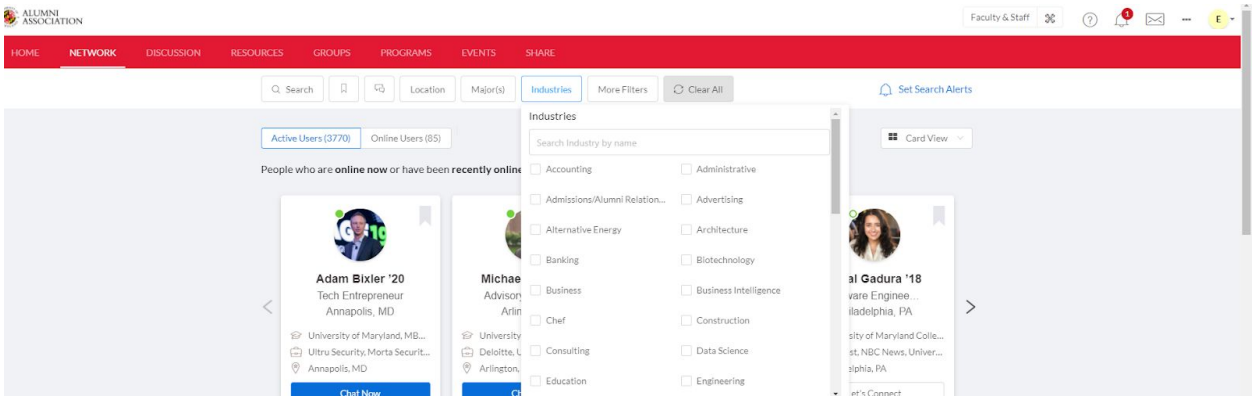
I made my account.. Now what?

1. Make your first connection!

Go to the Explore the Community tab and find someone you'd like to connect with!

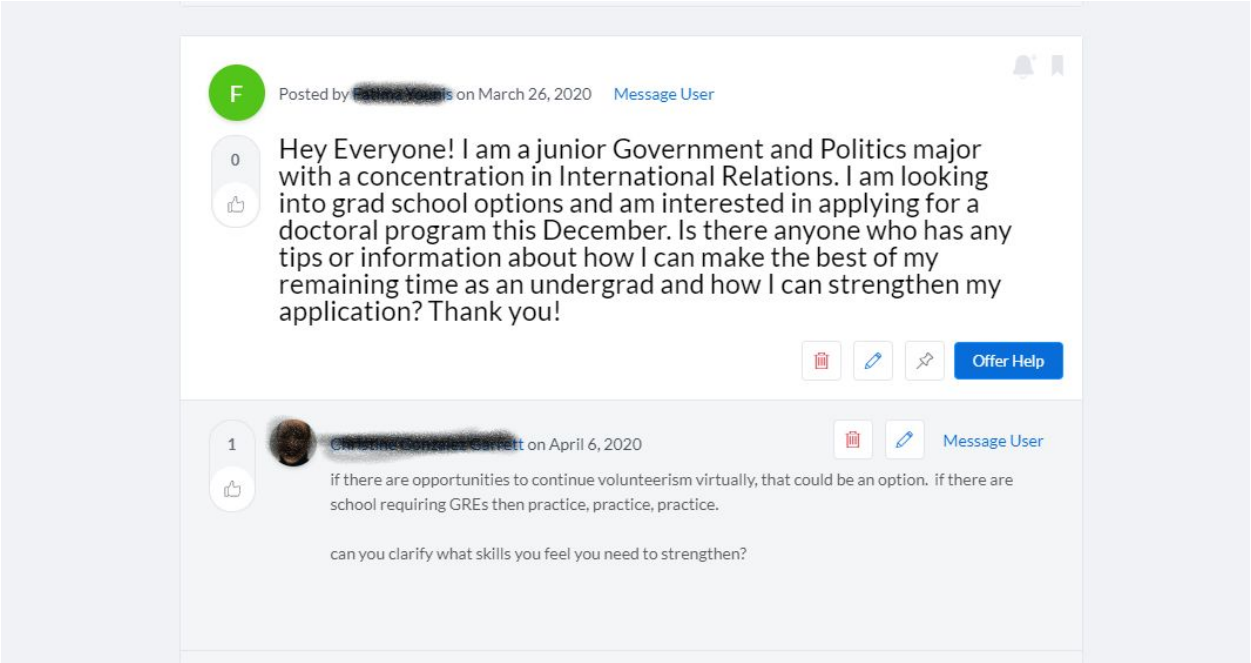
- **Browse network -** Scroll though profiles or use the search and filter bar on the right to narrow your search.
- **Reach out -** When you've found someone to connect with, click the green "Let's Connect" button to send a message or request a meeting. Or, if they have a green circle next to their picture, that means they are currently online. Click the blue “Let’s Chat” button to instantly start a conversation.

- **Check your inbox -** We'll send you an email notification when your connection responds to your message/meeting request. You can also sign up for SMS (text) notifications.



2. Not ready to message someone? Post in the Discussion Forum.

- **This is** a great way to participate in the community without directly reaching out to someone. Plus, you can post anonymously! Take a moment to introduce yourself and let your fellow Terps know who you are. Not sure what to say? Try out any of these ideas:
  - When year are you in school? What is your major?
  - What do you have to offer?
  - What do you hope to gain from this community?
  - What questions do you have for alumni who have been in your shoes?



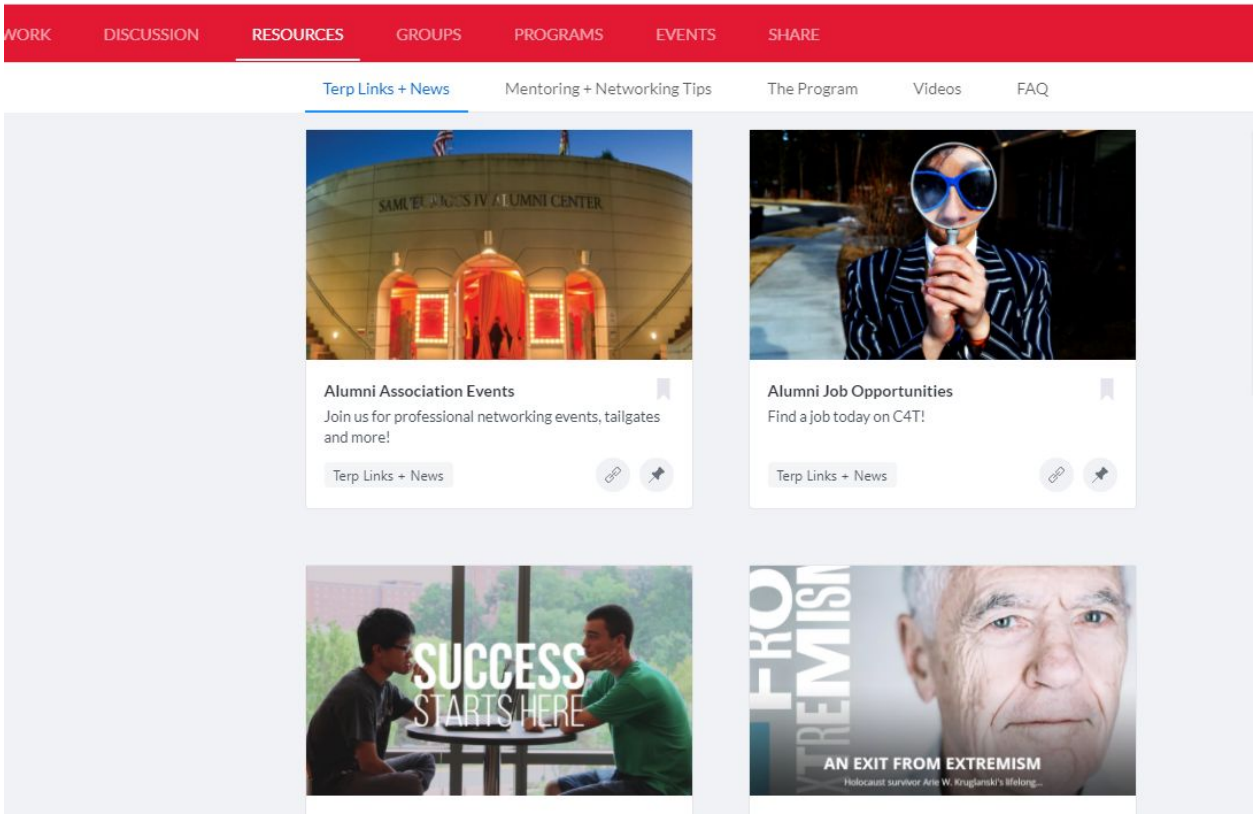
3. Set yourself up for success

- **Sync your calendar** to make scheduling meetings easy
- **Fine-tune your profile** to help make a good first impression

4. Browse Resources

Your platform has a library of carefully curated resources with guidance on how to be a great mentee, how to excel at networking, and much more!

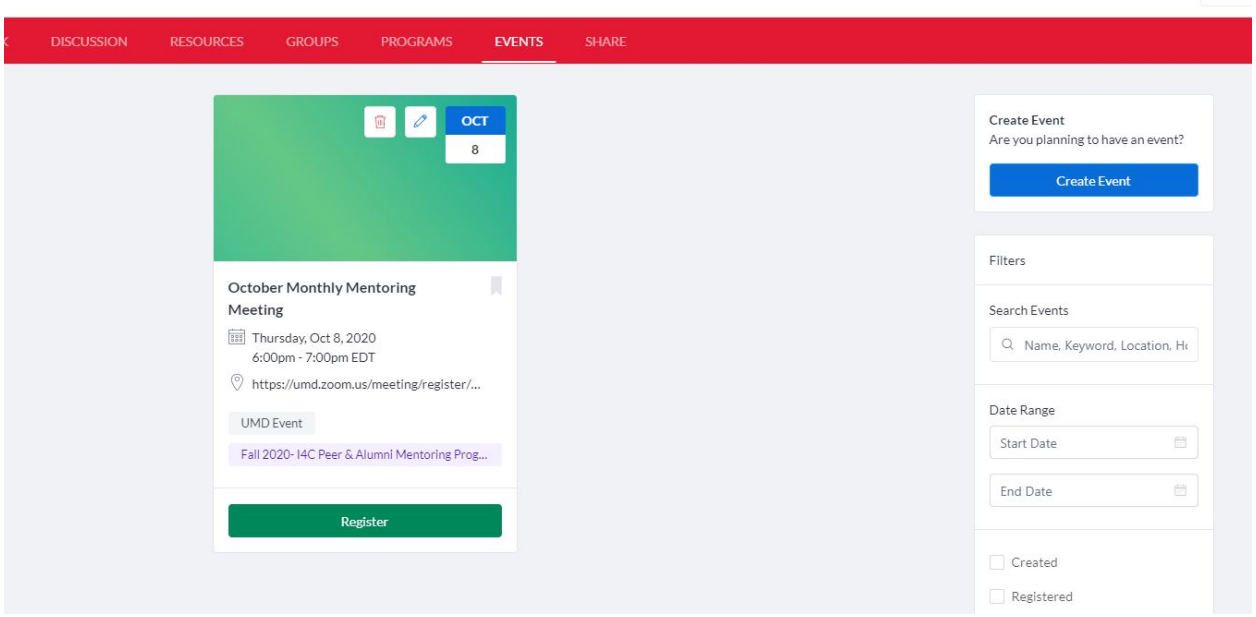
Learn more about Resources here.



5. Register for Upcoming Events

Find upcoming and register for upcoming events in your community! This is a great way to network with students and connect with alums who could turn out to be future mentors!

Learn more about Events here.

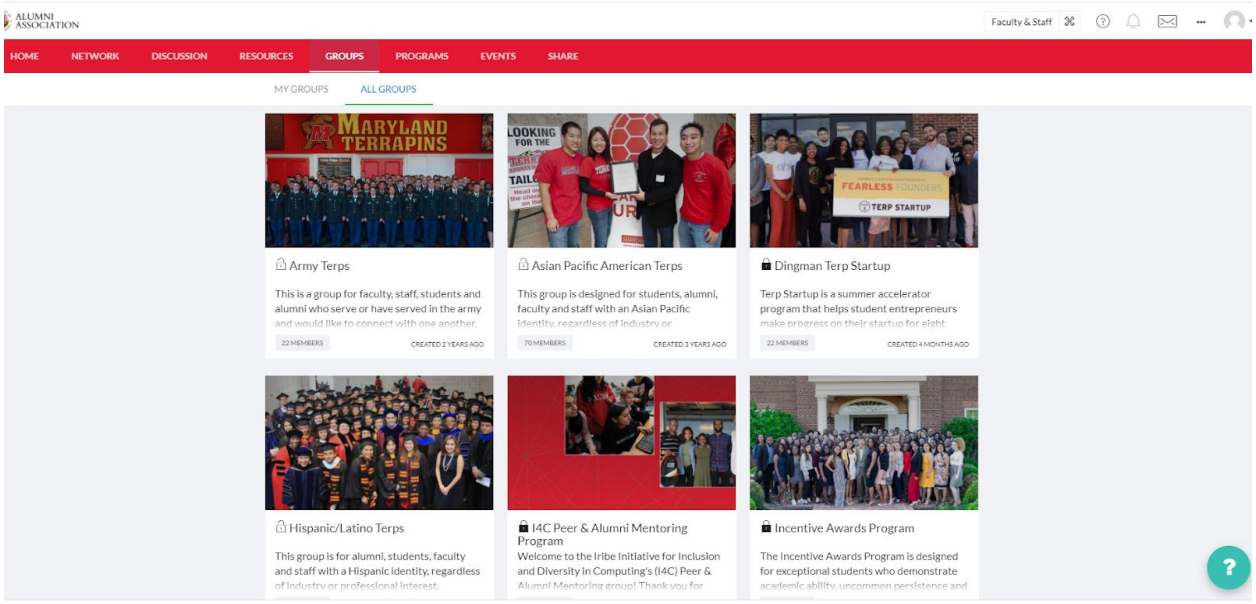


6. Join a Group

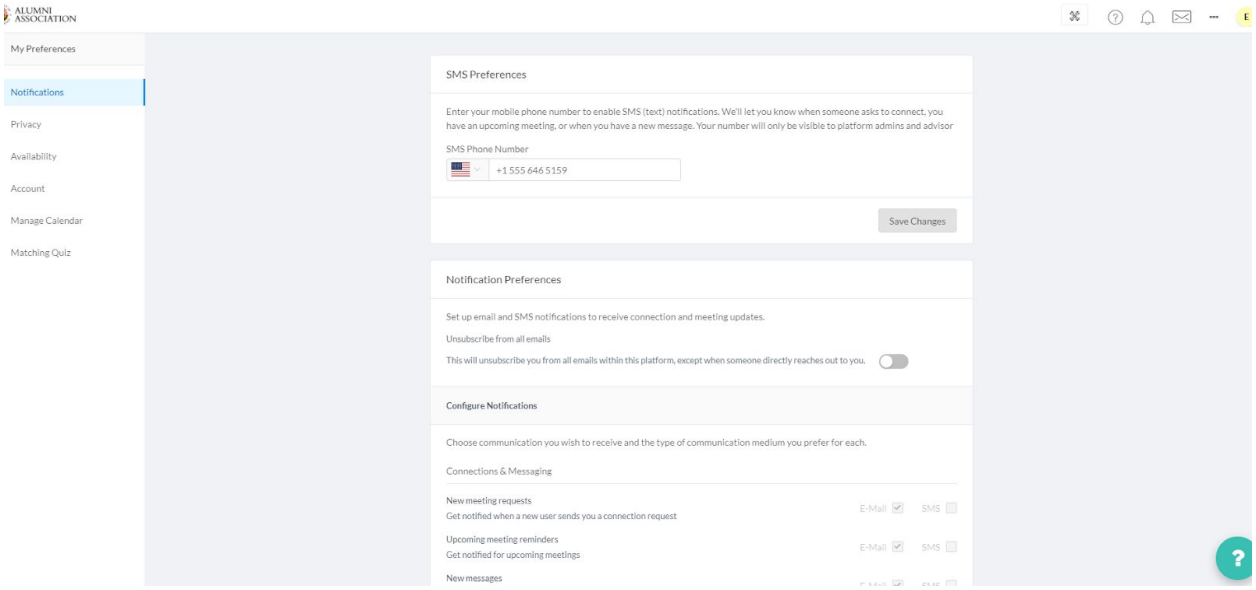
Groups allow you to connect with others who share your interests. They're typically communities focused on particular topics or interest areas, such as "Women in Tech" or "Digital Design."

You can join a group to access select resources, network with members, and participate in group discussions!

Learn more about Groups here.



7. **Manage Your Settings** Control how your account is set up, who can see your profile, when you're available, and more. To access your settings, click the dropdown menu on your profile picture in the right hand corner of the screen. From there, click "My Preferences". Then on the left hand side, toggle through each of the following options:

1. **Notifications**: Control when and how you're getting information from Terrapins Connect. Do you want an email when someone messages you on the platform? Or a text? Or both?
2. **Privacy**: Manage how your profile can be seen by others.
3. **Availability**: Decide your meeting availability with others in the community. You may choose if you are available and how many people contact you in one month.
4. Account: Change your email address, password, or if needed, delete your account here.
5. **Manage your Calendar:** Configure your calendar settings & preferences for your scheduled meetings. Here, you have the option to privately sync your calendar to show availability.

6. **Matching Quiz**: Update your matching quiz to get recommended users for connections.