

# RELA INTERNATIONAL

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## EDUCATION

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**University of Maryland (UMD),** College Park, MD

Expected May 20xx

*B.A. in Government & Politics (International Relations) | GPA: 3.75*

- International Student Union
- National Political Science Honor Society
- Model United Nations

**Montgomery College,** Rockville, MD

May 20xx

*A.A. in General Studies: Social Sciences, Administration, and Health*

## SKILLS

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- **Computer:** Proficiency in R; Tableau; Microsoft Word, PowerPoint, Outlook, and Excel
- **Language:** French intermediate reading, writing and speaking

## RELATED EXPERIENCE: INTERNATIONAL

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*Student Assistant, Sadat Chair for Peace & Development,* College Park, MD

February 20xx – May 20xx

- Reviewed and coded data sets from public opinion polls and focus groups
- Completed research by reviewing over 50 sources about the Middle East and surrounding areas

*Intern (21 hours per week), Development Finance International,* Bethesda, MD

June 20xx – November 20xx

- Designed an exhaustive plan to bring aid to 100 million smallholder farmers in the developing world
- Collaborated with team members to help bring a multi-million-dollar project to fruition
- Conducted large-scale data analysis using R, Tableau, and Excel
- Compiled and synthesized a literature review

*Economic Empowerment Intern, International Rescue Committee,* Baltimore, MD

May 20xx – July 20xx

- Worked one-on-one with refugees and asylees to identify barriers to employment and successfully navigate US job search process; worked with supervisor to create and implement employability plans for each individual
- Prepared clients for interviews through one-on-one coaching and Job Readiness Training

## UMD COURSE PROJECTS AND EXPERIENCES

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**RESEARCH PROJECT:** *Policy Memo with R*

Fall 20xx – Spring 20xx

- Composed data driven policy memos/recommendations for fictional politicians in 3 government and politics classes
- Utilized R for data visualization and statistical modeling

**SOCIAL MEDIA PROJECT:** *Adopting International Planned Parenthood Federation (IPPF)*

Fall 20xx

- Created a program proposal to spread sex education and resource information through radio stations in Madagascar due to the lack of internet access in the country
- Drafted a social media strategy and press release to expand organizations' outreach and engagement on Snapchat, Instagram, and TikTok

*Transfer Representative, Student Government Association*

Fall 20xx – Spring 20xx

- Communicated with the Transfer and Off-Campus Student Life Center and the student government through weekly meetings to fostered stronger connections
- Planned and assisted in 5 events by reserving the space, developing invite wording, and managing registrations
- Wrote legislation intended to foster community within the student government in partnership with the Diversity and Inclusion committee